

**ST. MICHAEL SCHOOL
2011-2012 TUITION AND FEES**

TUITION	Base Tuition for Parishioners ⁽¹⁾	10 Month Installment (Aug through May) ⁽²⁾⁽³⁾
Half Day K (per child)	\$2,042	\$204.20
One child K (Full Day) – 8 th grade	\$4,085	\$408.50
Two children K (Full Day) – 8 th grade	\$7,706	\$770.60
Three children K (Full Day) – 8 th grade	\$11,094	\$1,109.40
Four children K (Full Day) – 8 th grade	\$14,252	\$1,425.20
Five children K (Full Day) – 8 th grade	\$17,176	\$1,717.60

FEES	Total Fee ⁽⁶⁾
Registration Fee (per child for registration fees paid by March 15th – non refundable)	\$150 ⁽⁴⁾
Fund Raising Commitment (per family)	\$150 ⁽⁵⁾
Lunch Fee K (Full Day) – 8 th grade (per child)	\$50
Book Fee 5 th – 8 th Grade (per child)	\$50
Technology Fee K (Full Day) – 8 th grade (per child)	\$0
Eucharist Fee 2 nd Grade (per child)	\$50
Confirmation Fee 7 th Grade (per child)	\$25
Graduation Fee 8 th Grade (per child)	\$225

⁽¹⁾ Parishioner tuition

Assumes tuition paid in full at August 1st.

Tuition is based on an active supporting parishioner status. Tuition rates for active supporting parishioners are lower due to the parish's contribution to the school. As an active supporting parishioner, it is expected that you attend mass and contribute to the parish by the use of your weekly envelopes. A regular analysis by the parish (not less than semi-annually) will determine if active supporting parishioner status is maintained. If active supporting parishioner status is not maintained, payments will increase to the non-parishioner rate until the next analysis is conducted. In order to determine non-parishioner rates, add \$600 per year for the first student per family and \$400 for each additional student (which will be pro-rated using a 10 month period for the period of time such family is determined to be at the non-parishioner rate. The proration will be determined using a 10 month period.)

⁽²⁾ Processing Fee

There will be a \$25 per family processing fee charged for those enrolled in the monthly installment plan. This charge will be added to the first statement.

⁽³⁾ Cash or check payment. Credit card payments accepted; however, they are subject to a \$60 per child annual fee billed at the time that the first payment via credit card is made.

⁽⁴⁾ Funds are due at the time of registration. Registration fee increases to \$250 per child for registrations submitted after March 15th.

⁽⁵⁾ Funds are due no later than the week prior to the Grand Raffle drawing (February).

⁽⁶⁾ Except where otherwise indicated, fees are billed and due with the first tuition payment in August.

ST. MICHAEL SCHOOL
2011-2012 TUITION AND FEES POLICY

St. Michael School is a parish-based Catholic School. St. Michael Parish believes that all families should have the option to choose Catholic Education for their children. Reflecting these beliefs, parish and school leadership, the St. Michael School Advisory Board and the Parish Finance Council strive to hold tuition at a rate that allows choice in education.

Payments

Tuition and Fees may be paid either in full by August 1st or by making monthly installment payments throughout the school year. If installments are elected, tuition will be billed monthly, with the first payments due August 1st. Statements are sent to each family by the 15th of every month for the month following. Remaining payments are due on the first of each month, September through May. Tuition must be paid in full by May 5th.

Payments may be made by check, cash, direct debit through your bank, and Visa or MasterCard. All payments are to be made payable to St. Michael School.

All payments are due on or before the FIRST of every month. If payment is not received by the FIFTH of the month, a \$25.00 Late Fee will be assessed.

Checks returned by the bank marked "Non Sufficient Funds" will be assessed a \$25 fee per check. If the bank returns a second NSF check, no further checks will be accepted from your family. You may then pay by cash, cashier's check, or money order only.

At the end of each academic term, if a family is delinquent two months or more and alternative payment terms have not been agreed with the Parish Business Office, the student will not receive his/her report card. Furthermore the school reserves the right to deny admission to the student for a new academic term until all financial obligations are met (see Delinquent Financial Obligation Policy). In order for your child to receive a report card, you must be fully current with all monies owed before report cards are to be passed out. If your tuition is paid late, report card(s) may be mailed up to one week after payment is received. If a parent/guardian is having a problem making a tuition payment on time, please call Meg

Weitzel in the Parish Business Office to determine whether alternative tuition payments are possible. (Reasonable temporary arrangements for payment will be considered for approval.)

You may only register your student(s) if your tuition account for the current school year is up to date. Your registration will not be accepted if your tuition payments are in arrears and your registration fee will be returned. Your student(s) cannot be enrolled unless your full registration fee is paid at the time you register. Additionally, if your tuition payments are in arrears throughout the year, either by frequency or by total amount due, you may be required to prepay tuition for the following year, in whole or in part. Space will not be saved for your student(s) unless the registration and required tuition, if any, are paid.

Parishioners' Participation Policy

Tuition is based on an active supporting parishioner status. Tuition rates for active supporting parishioner are lower due to the parish's contribution to the school. As an active supporting parishioner, it is expected that you attend mass and contribute to the parish by the use of your weekly envelopes. A regular analysis by the parish (not less than semi-annually) will determine if active supporting parishioner status is maintained. If active supporting parishioner status is not maintained, payments will increase to the non-parishioner rate until the next analysis is conducted. In order to determine non-parishioner rates, add \$600 per year for the first student per family and \$400 for each additional student (which will be pro-rated based on a ten month period for the period of time such family is determined to be at the non-parishioner rate.)

St. Michael School Fund Raising Commitment Policy

St. Michael School is able to maintain affordable and cost effective tuition rates through several key fundraising activities. All families benefit from your participation in these fundraisers. The St. Michael School Grand Raffle that is drawn each February at Trivia Night is the designated fundraiser for satisfying each family's annual commitment of \$150.

Tuition Refunds

In the case where a family withdraws their child(ren) from St. Michael School post August 1st, they will be responsible for the entire current trimester's tuition. Irrespective of when the child(ren) are withdrawn from the School, all tuition refunds will be processed at the end of the school year..

Tuition Assistance

The School provides parishioner families with very limited funding for tuition assistance. Applications are processed through the Private School Assistance Aid Service (PSAS). Applications may be obtained at the school office. All applications must be submitted by **May 1st**. Financial assistance awards are based on the recommendation of PSAS. Application forms will be treated confidentially; however, the information will be shared with the Pastor and Principal. Assistance is only awarded to parishioner school families based on financial need and on a temporary basis. Further, assistance will only be considered for those families whose child(ren) has/have completed a full year in the School. Other extenuating circumstances such as illness or unemployment will also be considered, following assistance guidelines.

Delinquent Financial Obligation Policy

In the event a school family's financial obligations have not been met (including the family's St. Michael Grand Raffle obligation and Parishioner's Participation obligation), including late charges assessed against the school family's account, the School reserves the right:

- to deny admission for the student(s) of the delinquent school family to the School for a new academic term
- to deny admission for the student(s) of the delinquent school family to the School for the following year
- to withhold report cards from the student(s) of the delinquent family
- to withhold the diploma of a graduating student
- to withhold transfer of cumulative records to high school of graduating student